

Minutes of the 3rd Annual General Meeting of the Baslow Health Centre Patient Participation Group held at 8.45pm on Tuesday, 14th May, 2013.

1. Apologies for Absence

Richard Powell
John Lambert
Mary Hampton

2. Adoption of the minutes of the 1st AGM held on 27th March 2012

The Minutes were adopted as a true record.

3. Matters arising from the minutes of the 2nd AGM

There were no matters arising.

4. Chairperson's Report

Jane Buckham reported on the PPG's achievements over the past year. Four areas were targeted and subgroups set up to look at: appointments, patient experience, communications and involving younger patients.

A patient survey was conducted throughout July which brought about changes to the booking system. More pre-bookable slots have been made available on line and by telephone or in person to alleviate the pressure on the 8am telephone calls. A follow-up survey will take place in the near future.

The patient experience has been much improved with the redecoration and refurbishment of the surgery and the resurfacing of the car park. The patient experience subgroup is now looking in to the possibility of patient support groups.

The communications group, in a joint venture with the practice, has produced its first newsletter; further editions are planned.

To involve younger patients a focus group was held with the Lady Manners Sixth Form in conjunction with Bakewell PPG. The parents of pupils at St. Anne's School and the Baslow Mother and Baby Group have been canvassed resulting in several new virtual PPG members.

The PPG has been actively engaged with the CCG being represented at the North Derbyshire Clinical Commissioning Group's Stakeholder Forums and the North Dales Locality PPG Network meetings where we have been involved with an initiative which is piloting making better use of the voluntary sector. The PPG is affiliated to The National Association for Patient Participation (NAPP). Through attending NAPP conferences it is possible to share ideas with other PPGs as well as to understand and to have some influence on the changes which are taking place.

5. Treasurer's report

Gordon McPhie reported that a bank account had now been opened. The year started with a cash balance of £324.92. The expenditure this year was £48 , which was to cover the cost of attendance at the NAPP Conference. This left a cash balance of £276.92.

6. Election of Committee Members

There being no proposals for new members Jane Buckham proposed that the existing committee be elected on block. This was unanimously approved. There being two vacant places on the committee other members present were invited to put themselves forward should they so wish.

8. Closure of Meeting

The meeting closed at 7.30pm