

Minutes of the Baslow Health Centre Patient Participation Group (PPG) meeting held on 30th. January, 2012 at 6.30pm.

Present

Patients:

Gillian Anderson
Jane Buckham
Denise Hall
Keith Maslen (Minuting Secretary)
Marita Oury
Lesley Platt
Richard Powell (Chair)
Philip Robinson

Staff:

Dr. Mark Bermingham
Karl Rex (Practice Manager)

Visitor:

Ruth Brown (Community Matron)

Ruth Brown addressed the meeting on her role as District Nurse and Community Matron. Ruth has worked from the surgery for over 24 years. Having taken time out, with the support of Dr. Newton and Dr. Chadwick, to get an advanced diploma and a degree in community services, Ruth returned to the surgery where she works to enhance the quality of community care services. Ruth has a dual role. Twenty four and a half hours are given to her role as District Nurse and 13 hours to that of Community Matron. The practice has a high population of elderly patients some of whom present multiple problems. Ruth sees keeping people at home rather than in hospital as an important part of her role. Much of her work is caring for the housebound, those patients returning home from hospital, leg care, palliative care, bereavement and dementia. Fourteen years ago Ruth was instrumental in starting up the Artability group. She works closely with Helens Trust, Social Services and private services. A great deal can be achieved by the community nurses but, as with the rest of the NHS, funds are limited. Ruth is frustrated by bureaucracy. She has to spend half of her time at a desk doing paperwork when she would prefer to be hands on out in the community helping to improve the care that can be given to patients.

1. Apologies for Absence

Nichola Vaughn, Sarah Reid,

2. Adoption of the Minutes of the Last Meeting

The minutes of the last meeting were approved and signed as a true record.

3. Matters Arising

3:1 PPG Photographs item 3:1. Keith reported that he had sent out several emails to remind PPG members.

3:2 Link from the Health Centre website to Nichola's Scanner Appeal. Item 3:3 Karl Rex has set up this link.

3:3 National Association for Patient Participation, Membership, Item 5. . The NAPP pack that was left with reception has disappeared. If any member has borrowed it will they please let Keith Maslen know as there are other members waiting to borrow it. Karl was requested to enquire amongst the reception staff if they could recall anyone borrowing it. Richard would contact Nichola to ask if she had borrowed it. **ACTION: Karl Rex & Richard Powell**

4. Patient Support Groups

Keith Maslen asked for clarification from the Practice and the PPG on whether or not they would support the concept of a patient support group being formed as he did not want to spend more time and involve other agencies if it had no support. Dr. Birmingham indicated that the practice would not be able to have any part in it and Richard Powell said that the PPG could not take responsibility for such a group. It would be up to Keith Maslen to set up his own charity. Keith was asked what had happened about setting up a list of existing charities. Keith pointed out that this type of service was catered for very well by websites like <http://www.patient.co.uk>.

5. National Association for Patient Participation (NAPP) Conference

Keith Maslen asked if the PPG might wish to send anyone to the NAPP Conference in Manchester on the 26th May. As no agenda had yet been set it was decided to place it on the agenda of the next meeting.

ACTION: Keith Maslen

6. Membership

Keith Maslen suggested that we should be looking to widen the membership. At some time in the future there will need to be an AGM which would be more meaningful if there was a larger membership from which to nominate the committee and to vote. More members would also make the PPG more representative of the patient population. There may be patients who may not have the time or inclination to attend meetings but would be prepared to be a resource for providing valuable feedback about patient procedures and how they could be improved. They may also support some of the PPG's activities and could receive minutes and news sheets directly. It was decided to put a Notice on the PPG board inviting patients to sign up and give their contact details on an attached list.

ACTION: Marita Oury

7. AGM

It was decided that the 1st AGM will be held on Tuesday 27th March.

8. Surgery Update

8.1. Medical Students: Karl Rex outlined the plans the practice were making to become involved in the training of medical students. Starting on the 28th of February 1 student will be shadowing the doctors and nurses in the practice for seven weeks. There will be two more students, one beginning on 18th June and one 28th August. Next year it is hoped to be involved with the training of registrars who as qualified doctors will, after some shadowing of the medical staff, become more involved in examining patients and may do some work independently. Patients will be entitled not to have the student present if they wish. Patients may also have an opportunity to participate in the assessment process.

8.2. Safeguarding Children. Dr. Jordan has recently attended a course where issues regarding child protection were discussed and the outcome of this is that in order for the surgery to maintain Child Protection and safeguard children, it is essential that parents inform the surgery in writing if their child is cared for by a relative or child minder who is likely to bring the child to see a clinician at this surgery.

If a child is brought into surgery for a routine appointment, vaccination, etc. and they are not accompanied by the parent or legal guardian the clinician may refuse to see them.

If the child's condition is life threatening then the clinician will treat without parental consent. Dr Birmingham asked the group if they could help by informing any patients that they may encounter, as we need to inform and educate our patients.

8.3. Extended hours. A patient survey on the preferred day of having extended hours of opening was undertaken and the results indicated Monday. The Practice also undertook an audit on the demand on appointments. The results from the month long audit indicated that the demand for appointments is higher on Mondays. The practice will, therefore, cease Saturday opening, after 28th January 2012 and commence with Monday extended opening from Monday 6th February 2012. Monday opening times from 6th February will be from 07:30 until 19:30 when appointments will be available with a GP and a Nurse from 07:30 until 19:00 hrs

8.4 New Appointments. Dr Margaret Hudson has been appointed as a salaried GP from 2nd April. Dr. Hudson is an experienced GP who has been working at Lime Grove Medical Centre in Matlock. Until April locum doctors have been employed to cover her work. Hayley the Health Care Assistant is taking Maternity leave and will return in 2013. Claire Scothern, a qualified nurse, has been appointed to cover Hayley's absence. Sarah Lemon has been appointed to the reception team.

8.5. Summary Care Record (SCR). This is a system which has been operating in Scotland for some years. It is about to be launched in England. In North Derbyshire patients will be getting a letter after the 29th February 2012 informing them of the system and giving them the choice of opting out. The system will record a patient's current medication along with any allergies or adverse reactions. This information will then be available at hospitals and out of hours providers and could prove very useful as these establishments will have access to this information and therefore it will enhance any treatment. In future patients will be able to add other relevant

information if they wish. For patients under 15½ years parents will choose if they want them to opt out. The SCR is an independent system which, in an emergency, can be accessed anywhere in the country by doctors, hospitals, paramedics and the ambulance service.

8:6. Clinical Commissioning Group (CCG). The North Derbyshire CCG will shortly be looking for lay representatives to sit on the NDCCG Board.

8:7. New Building. The negotiation between Chatsworth Trust and the Developers is still ongoing. The Practice and the Developers are still waiting for a response from Chatsworth Trust, despite both parties chasing for a response.

9. Any Other Business

Karl Rex has a small amount of cash from the Table Top Sale which needs to be paid into the PPG account. Richard Powell offered to contact the treasurer. **ACTION: Richard Powell**

10. Date and time of the next meeting: Tuesday 27th March, 2012 Following the AGM which will start at 6.30pm.

The meeting ended at : 7.54pm..

Would members please let Richard Powell have any agenda items for the next meeting by Friday 16th March, so that we can agree the Agenda and circulate it in good time.
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