

## Minutes of the Baslow Health Centre Patient Participation Group (PPG) meeting held on Tuesday 11th March, 2014 at 6.30pm.

### Present

#### Patients:

John Beauchamp  
Jane Buckham (Chair)  
Gerry Key  
Gordon McPhie (Treasurer)  
Keith Maslen (Minuting Secretary)  
Richard Powell  
Julia Warne  
Lorna Wilson  
David Dawson

**Staff:** Karl Rex (Practice Manager)

### 1. Apologies for Absence

John Lambert,

### 2. Adoption of the Minutes of the Last Meeting

The minutes were accepted as a true record.

### 3. Matters Arising

**3:1. The 214 Bus. (Item 3:1)** A virtual group member had contacted the secretary suggesting that the PPG encourage patients to write to their MP and Secretary of State for Transport, Patrick McLoughlin. Correspondence received by the Chair from the Council did little to give the meeting much hope of success in attempting to get them or the bus company to review the situation. It was decided not to pursue the matter further.

**3:2 (item10:1)** Julia Warne reported that Ellie Anderson, a pupil from Highfields School, who volunteered to organize a service group or activity for Baslow senior citizens. Ellie has been offered the opportunity to support the Methodist Chapel's 'Call-in Community Café'.

### 4. PPG Objectives for 2013-2014

**4:1. Patient Experience.** Lorna Wilson reported that, to date, only two other members had volunteered to be sub-group members and was actively seeking more. Lorna also reported on her discussions with Karl Rex concerning the condition of the drive and the provision for diabetic and cardiac rehab. Groups. A sub-group meeting will be arranged in the coming weeks.

**Action: Lorna Wilson**

#### 4:2. Communications.

**4:2:1. Spring Newsletter.** Items for the Spring Newsletter should be sent to Richard Powell. It was hoped to publish in time to promote the AGM. Previous copies have been available in the surgery but the circulation had been disappointing. There is a need to distribute via e-mail to keep the cost down. All PPG members, committee and virtual, automatically receive the E version and the practice will circulate it to other patients who have given their email addresses. So far 290 patients have given their e-mail addresses but some have errors and have been bouncing back. The availability of the Newsletter had been promoted in the WI and Mother and Baby Group and it was planned to further promote it in other local organizations.

**ACTION: Communication Sub-Group**

**4:2:2. Promoting the PPG.** It was suggested that as well as the parish newsletters the local press might also be used to promote the PPG. This might be done in conjunction with other PPGs in the locality

**ACTION: Communication Sub-Group**

**4:3. Involving Younger Patients.** Jane Buckham reported on her visit to the Mother and Baby Group. There were not many mothers present so Jane plans to visit in the future with a view to engaging with more mothers.

**ACTION: Jane Buckham**

**4:4. Appointments.** A short follow up draft questionnaire has been compiled. Keith Maslen asked for a note at the end of the questionnaire inviting patients to join the virtual PPG. The date of the survey has yet to be decided.

**ACTION: Appointments working Party**

## 5. Practice Update

**5:1 The Car Park.** Resurfacing of the car park has been completed; giving two extra parking spaces for patients and more manoeuvring room.

**5:2. Changes to General Medical Services Contract.** The Extended Hours Access scheme is proposed to be extended for another year. There is a suggestion that practices be allowed to work together to provide the most appropriate extended hours service for their patients. As there is no provision for sharing patient records between surgeries, this is not a model currently favoured by our practices. From October 2014, all GP practices will be able to register patients from outside their traditional practice boundary areas without any obligation to provide home visits for such patients. For patients who register with a practice away from home, NHS England will be responsible for arranging in-hours urgent medical care when needed at or near home. Patients will no longer need to register with a specific doctor. They will register with a surgery and may see any doctor within the practice. Patients must be consulted when changes are initiated. The practice will no longer be required to conduct the annual survey; it is to be replaced with the Friends and Family Test from December 2014.

## 6. North Dales CCG Stakeholder Meeting, 6<sup>th</sup> February, 2014, Feedback

**Integrated Care.** North Derbyshire Clinical Commissioning Group (NDCCG) is working with Derbyshire Dales Centre for Voluntary Services (DDCVS) to help health professionals to refer patients into voluntary services. The Plan is to identify services that will help people to sustain or regain independence. (See Appendix A for presentation)

## 7. North Dales PPG Network Meeting 28<sup>th</sup> January, 2014, Feedback

**7:1 Minutes** of this meeting have been circulated.

**7:2 Terms of Reference.** The Meeting approved the terms of reference for the NDPPG Network meetings

**7:3. Community Transport.** A presentation was given by the Bakewell and Eyam Community Transport which explained the services available to the elderly, housebound and isolated people in the North Dales area.

**7:4. Integrated Care.** A presentation was given outlining the Derbyshire Dales CVS and NDCCGs pilot scheme which will be in operation in the NDD and two other localities. (See Appendix A)

**7:5. Care Coordinators.** As part of the Pilot scheme the CCG is to appoint Care Coordinators. The coordinator will be responsible for coordinating the various people and organizations involved in a patients care plan, including the voluntary sector. It will be the coordinators role to share the plan with everyone involved including the patient and family. Karl Rex expressed some concern that the practices involved in the Pilot were not involved in the writing of the job descriptions and interviews as had been agreed.

## 8. National Association for Patient Participation (NAPP) Annual Conference

Keith Maslen will attend the NAPP Annual Conference is to be held in Leeds on the 7<sup>th</sup> June, 2014.

## 9. PPG AGM 13<sup>th</sup> May 2014

The meeting agreed to hold the AGM in the St Anne's Church rooms. Jane Buckham will convene a meeting to discuss the content and format for the AGM. **ACTION: Jane Buckham**

## 10. AOB

**10:1 <http://fingertips.phe.org.uk>** Gordon McPhie suggested that it may be beneficial for the PPG and the Practice to look at the fingertips website's statistics to identify problem areas where we could examine the possible ways of improving the advice and support to patients in order to halt or delay deterioration of their condition.

## 12. Date and time of the next meeting: Tues. 13<sup>th</sup> May 2014 following The AGM

Dates for further meetings in 2014: 8<sup>th</sup> July, 9<sup>th</sup> September, 11<sup>th</sup> November.

**The meeting ended at 8.15pm. Would members please let Jane Buckham [sibuckham@yahoo.co.uk](mailto:sibuckham@yahoo.co.uk) have any items for the next meeting's agenda by Sunday 4<sup>th</sup> May, so that an agenda can be agreed and circulated in good time.**

## APPENDIX A Attached